



C U Y A M A C A  
· C O L L E G E ·

· A C A D E M I C · S E N A T E ·

Thursday, September 12, 2013  
2:00 to 3:45pm  
Room E-106

**MINUTES**

**PRESENT:** Robert Anness, Michael Aubrey, Mary Asher-Fitzpatrick, Lindy Brazil, Paul Carmona, Guillermo Colls, Daniel Curtis, Sarah Martin, Jesus Miranda, Alicia Muñoz, Angela Nesta, Lilia Pulido, David Raney, Seth Slater, and Peter Utgaard.

**ABSENT:**

**OTHERS:** Pat Setzer, Interim Vice President of Instruction and Patricia Santa, Co-Chair IPRPC

*The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action."*

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**CALL TO ORDER**

Senate President Alicia Muñoz called the meeting to order at 2:05 p.m.

**I. APPROVAL OF MINUTES**

M/S/P (Colls/Carmona) to approve the minutes from the August 22, 2013 Academic Senate meeting. 1 abstention.

**II. PRESIDENT'S REPORT**

**A. Announcements**

- Alicia added to the agenda that Interim Vice President Pat Setzer would be reporting on a proposal from the Curriculum Committee on a course outline review process and on the IPRPC work cycle.
- Alicia welcomed Sarah Martin, part-time English instructor, as the new Senator.
- Latino Heritage Month will be observed next Thursday, September 19<sup>th</sup> on the Grand Lawn.

**B. District and College Council Updates**

- Alicia reported the pre-board workshop on the District's Five-Year Construction Plan. The first phase of construction will be the new Student Services Administration Building followed by the replacement of the F and Ornamental Horticulture Buildings. The college is waiting to hear if the state approves the FPP that was submitted to the state in July, which will provide 50% matching funds for construction. If the state approves the FPP, the college will be in a better position to leverage its portion of Proposition V funds. The F and Ornamental Horticulture

buildings, however, remain a high priority in the Five-Year Construction Plan regardless of the outcome of the FPP. Alicia announced that two faculty representatives were needed to serve on the Spaces Task Force which will begin discussing the building replacements.

- Enrollment reports show our college is right on track to meet our target of 5334. As of census, we are at 53% of our goal. FTES is 2855 so we are in good shape.

### ***C. Budget Update***

Changes have resulted from the 2013-2014 Tentative budget and Adoption budget. Senate members discussed the fact that more dialogue is needed in Institutional Effectiveness & Resource Council regarding the current college budget, specifically rankings and staffing requests.

#### ***Joint Budget Allocation Taskforce and District Planning and Budget Committee Meeting***

A joint meeting of the Budget Allocation Taskforce and DSP&BC took place on Monday, September 9<sup>th</sup>. The Budget Allocation Task Force (BAT) was established 14 months ago to develop a new allocation formula. The last item still pending for negotiation is the growth formula. The consensus is that the taskforce needs additional time to do the research required to develop an allocation formula that is agreeable for both colleges.

### ***E. Welcome Dr. Scott Thayer, Vice President of Student Services***

Alicia introduced Dr. Scott Thayer, Vice President of Student Services to the Senate. Dr. Thayer said that his vision is to support the people in Student Services and to collaborate with Instruction and Administrative Services to ensure that students are successful in achieving their goals. Scott has an open door policy and welcomes feedback, reevaluation, reassessment, diverse views and diverse people.

## **III. VICE PRESIDENT'S REPORT**

### ***SOC Committee Appointments***

Vice President Jesus Miranda announced faculty appointments to various committees. Faculty representation is needed on the District Spaces Task Force and the Sabbatical Leave Committee.

## **IV. COMMITTEE REPORTS**

No committee reports were given.

## **V. ACTION**

None

## **VI. INFORMATION**

- **CURRICULUM REVIEW PROCESS**

Interim Vice President of Instruction Pat Setzer informed the Senate members that the C-ID approval requires courses be updated every 5 years and the accreditation standard II.A.2.e states that all courses and programs are evaluated through an on-going systematic review. As a result, the Curriculum Committee is proposing a 5 year curriculum review cycle. Joan Burak in the Instructional Operations office will publish a list every year that indicates the courses that have not been evaluated in the last four years giving faculty one year to update the outlines. If instructors require assistance with updating their courses, they may contact the Curriculum Committee for help. If a particular course is not updated by the 5 year mark, the following year “the course will be pulled from the schedule and that course will no longer be offered”. Any course not updated, will be subject to deletion by the Curriculum Committee. Further discussion regarding this last statement resulted in changing the wording to “the course may be considered for deletion and the Curriculum Committee will have the authority to do so”.

- **IPRPC**

Pat Setzer and Patricia Santana, co-chairs of IPRPC, brought to the Senate proposed changes to the program review work cycle to reduce the workload on IPRPC members. The committee will be divided into four teams of 4 readers per team. Each team will take responsibility for reviewing 10 reports. These teams will also meet with authors before ranking the reports. Completed reports will be available on the intranet, so that the entire committee has the opportunity to weigh in on the subcommittee rankings.

- **Sabbatical Workshops**

Alicia announced upcoming sabbatical workshops. Anyone interested must attend one of these workshops before submitting an application. The dates are as follows: 9/17 & 9/26 at Cuyamaca and 9/20 & 9/24 at Grossmont. Alicia will send out a reminder email.

- **AFT/CFT Resolution on ACCJC**

A resolution has been forwarded from AFT/CFT regarding ACCJC. Alicia showed the resolution which describes the contentious relationship between the commission and the community colleges in the state. The resolution recommends that ACCJC and WASC be merged. Senators requested that members check with their constituents at department meetings and bring the feedback back to the next Academic Senate meeting.

## **VII. ANNOUNCEMENTS/PUBLIC COMMENT**

- Alicia shared with the Senate that at a regional SDICCA CEO meeting, transfer rates to UCSD were announced, and they reveal that Cuyamaca has had a 26% increase in the number of students who have transferred to UCSD. Cuyamaca College attributes the increase to our Articulation Officer, Amaliya Blyumin and the entire team.

Academic Senate President Alicia Muñoz adjourned the meeting at 3:55 p.m.